

PROPERTY REPORT
Fax this form to 847-627-8170

Date _____ Listing Input Date Requested _____ List Price _____

Type of Property: Detached Single Family/Condo/Townhome/Vacant Lot/Other (circle one)

Property Address _____ Unit # _____

City, Zip Code _____ County _____ Township _____

Directions to Property _____

Time Buyer May Take Possession Closing/Immediate/Negotiable/Tenant's Rights/Specific Date/Other

Corporate Limit or Unincorporated _____ Name of Subdivision _____

Model Name _____ Year Built _____

Lot Dimensions _____ Recent Rehab Yes/No Waterfront Yes/No

Ownership Condominium/Fee Simple/Fee Simple with Homeowner's Association/CoOp

Property Tax ID #(PIN) _____

(This is found on your tax bill)

Property Taxes _____ Tax Year _____ Exemptions Homeowner/Senior/None/Other

of Rooms _____ # of Bedrooms _____ #Baths Full _____ Half _____ Master Bedroom Bath Yes/No

Approximate Square Footage _____ Acreage _____

of Fireplaces _____ Fireplace Room Locations _____

Fireplace Type Wood Burning/See-Thru/Multi-Sided/Wood Burning Stove/Decorative/Foundation Only
Attached Fireplace Doors/Electric/Gas Log/Gas Starter/Heatilator Type System/Includes Accessories/
Portable-Ventless

Basement Yes/No **Basement Bath** Yes/No

Basement Information Full/Partial/Walk-Out/Finished/Partially Finished/Unfinished/Crawl/Cellar/English/
Sub-Basement/Slab/Exterior Access/Other/None

Garage Parking Garage/Space/None # of Cars _____ **Garage Type** Attached/Detached

Garage Information 1 Car/1.5 Car/2 Car/ 2.5 Car/ 3+ Car/Garage Door Opener/Transmitter(s)/Carport/Heated/
Leased/Owned/Tandem/Underground/Deeded/Sold Separately/On-Site/Off-Site/None

Parking Information 1 Assigned Space/2 or More Assigned Spaces/Off Alley/Off Street/Side Apron/
Underground Covered/Fee-Leased/Zoned Permit/Visitor Parking/Valet Parking/Deeded Sold Separately/
On-Site/Off-Site

Is the Property Currently Leased Yes/No **Lease Expiration Date** _____

Room Information

Flooring (Choices Allowed are as follow)

Carpet, Parquet, Vinyl, Ceramic Tile, Marble, Wood Laminate, Hardwood Other

Floor Level (Choices Allowed are as follow)

Main Level, 2nd Level, 3rd Level, 4th Level, Basement, Walk-Out Basement, Lower Level, Attic, Not-Applicable

Living Room Dimensions X Floor Level Flooring Window Treatments Yes/No

Dining Room Dimensions X Floor Level Flooring Window Treatments Yes/No

Kitchen Dimensions X Floor Level Flooring Window Treatments Yes/No

Master Bedroom Dimensions X Floor Level Flooring Window Treatments Yes/No

2nd Bedroom Dimensions X Floor Level Flooring Window Treatments Yes/No

3rd Bedroom Dimensions X Floor Level Flooring Window Treatments Yes/No

4th Bedroom Dimensions X Floor Level Flooring Window Treatments Yes/No

Other Rooms (Choices are as follow)

2nd Kitchen, Atrium, Attic, Balcony, Bar, Bonus Room, Additional Bedrooms, Breakfast Room, Den, Dark Room, Deck, Eating Area, Enclosed Porch, Exercise Room, Foyer, Gallery, Game Room, Great Room, Laundry Room, Library, Loft, Maids Room, Media Room, Mud Room, Nursery, Office, Pantry, Play Room, Recreation Room, Screened Porch, Sewing Room, Sitting Room, Suite, Study, Storage, Sun Room, Tandem Room, Terrace, Theatre Room, Utility Room, Walk-In Closet, Workroom, Other

Other Dimensions Floor Level Flooring Window Treatments Yes/No

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Other Dimensions Floor Level Flooring Window Treatments Yes/No

Disclosure Information Do any of the owners of this property have a Real Estate License: Yes/No
 Are you listing a property which is a short sale or foreclosure: Yes/No
 Is the property in a flood plain? Yes/No/Don't know
 Is the property in a special service area? Yes/No/Don't know

Please write a description of your home. The MLS limits your description to 420 characters including spaces. We reserve the right to edit this text. You may e-mail this information if you prefer.

Additional Information (Circle All That Apply)

Air Conditioning: Central Air/Partial/Space Pack/1 Window-Wall Unit/ 2 Window-Wall Units/3+ Window Wall Units/Zoned/None

Amenities: Clubhouse/Park-Playground/Tennis Courts/Horse Community/Barn/Horse Riding Area/Horse Riding Trails/Landing Strip/Pond-Lake Community/Dock/Water Rights

Appliances Included: Double Oven-Range/Single Oven-Range/Microwave/Dishwasher/Dishwasher-Portable/Refrigerator/Bar Refrigerator/Freezer/Washer/Dryer/Disposal/Trash Compactor/Indoor Grill/Outdoor Grill

Attic: Dormer/Finished/Full/Interior Stair/Pull Down Stair/Unfinished

Bath Amenities: Full Master Bedroom Bath/1/2 Master Bedroom Bath/Shared Master Bath/Whirlpool/Separate Shower/Handicap Shower/Steam Shower/Double Sink/Bidet

Dining Room: Separate/Combined with Living Room/Combined with Family Room/L-Shaped

Driveway: Asphalt/Brick/Concrete/Dirt/Gravel/Circular/Shared/Off Alley/Side Drive/Heated/Other

Electricity: Circuit Breakers/Fuses/200 Amp Service/100 Amp Service/60 Amp Service/30 Amp Service

Equipment Included: Humidifier/Water Softener-Owned/Water Softener-Rented/Central Vacuum/TV-Cable/TV-Dish/TV Antenna/TV Rotor/Security System/Intercom/Fire Sprinklers/CO Detectors/Ceiling Fans/Fan-Attic/Fan-Whole House/Sump Pump/Lawn Sprinkler/Air Cleaner/Air Exchanger

Exposure: North/South/East/West/City/Lake-Water/Park

Exterior: Curbs-Gutters/Gated Entry/Sidewalks/Street Lights/Street Paved/Other

Exterior Building Type: Aluminum-Vinyl-Steel Siding/Brick/Cedar/Frame/Dryvit Type/Glass/Log/Masonite/Shakes/Stucco/Stone/Marble-Granite/Concrete/Asbestors Siding/Limestone/Slate/Clad Trim/Other

Foundation: Block/Brick/Concrete/Pillars/Reinforced Caisson/Stone/Wood/New Construction on Existing Foundation/Other

Heat-Fuel: Gas/Electric/Oil/Propane/Solar/Forced Air/Hot Water-Steam/Baseboard/Radiant/Gravity Air/Heat Pump/Radiators/Space Heaters/ 2+ Separate Heating Systems/Individual Controls/Zoned/Other/None

Kitchen Type: Eating Area-Breakfast Bar/Eating Area-Table Space/Galley/Island/Butler's Pantry/Closet Pantry/Walk-In Pantry

Lot Description: Beach/Chain of Lake Frontage/Channel Front/Common Grounds/Corner/Cul-De-Sac/Dimensions to Center of Road/Fenced Yard/Forest Preserve Adjacent/Golf Course Lot/Horses Allowed/Irregular/Lake Front/Professionally Landscaped/Legal Non-Conforming/Paddock/Park Adjacent/Pond/River Front/Stream/Water View/Wooded/Rear of Lot

Lot Size: Less than .25 Acres/.25 to .49 Acres/.50 to .99 Acres/1.0 to 1.99 Acres/ 2.0 to 4.99 Acres/5.0 to 9.99 Acres/10+ Acres/Oversized Chicago Lot/Standard Chicago Lot

Other Features: Handicapped Access/Handicapped Equipped/Deck/Patio/Porch Screened/Vaulted-Cathedral Ceilings/Skylights/Balcony/Porch/Gazebo/Greenhouse/Storage Shed/Dog Run-Invisible Fence/Horse Barn-Pole Barn/Tennis Court/Boat Dock-Mooring/Pool Above Ground/Pool In-Ground/Pool Indoors/Hot Tub/Sauna-Steam Room/Dry Bar/Wet Bar/Roof Deck

Other Information: School Bus Service/Commuter Bus/Commuter Train/Tear-Down/Will Build to Suit/Adult Community/None

Roof: Asphalt-Glass (Rolled)/Asphalt-Glass (Shingles)/Metal/Rubber/Slate/Tar & Gravel/Tile/Wood Shake/Other

Sewer: Septic-Mechanical/Septic-Private/Septic-Shared/Sewer-Public/Sewer-Storm/Holding Tank/Overhead Sewers

Style of House: American 4 Square/Bi-Level/Brownstone/Bungalow/Cape Cod/Colonial Contemporary/Cottage/English/Farmhouse French Provincial/Georgian/Greystone/Log/Mediterranean/Prairie/Quad Level/Queen Anne/Ranch/Row House/Step Ranch/Tri-Level/Tudor/Victorian

Type of House: 1 Story/1.5 Stories/2 Stories/3 Stories/4+ Stories/Coach House/ Earth/ Hillside/ Raised Ranch/ Split Level/ Split Level with Sub-Basement/Other

Water: Lake Michigan/Public/Private Company/Well Community/Well Private/Well Shared/Other

ONLY FOR SELLERS OF PROPERTIES WITH ASSOCIATIONS

Name of Management Company: _____

Management Company Phone Number: _____

If Self-Managed Please Provide Association Contact Phone Number

Association Fees: _____ Frequency: Monthly/Quarterly/Annually/Voluntary/Not Applicable

Special Assessments: Yes/No Is there a Master Association? Yes/No/Don't Know

Unit # _____ Unit Level _____ Total # Units in Building _____

Days for Board to Approve the Sale _____

Are Pets Allowed: Yes/No Weight Limit _____ # of Dogs Allowed _____ # of Cats Allowed _____

Type: Single Family/1/2 Duplex/Cluster/Condo/Co-Op/Corridor/Courtyard/Flat/Garden Apartment/Garden Complex/High Rise/Loft/Low Rise/Manor Home-Coach Home-Villa/Mid Rise/Quad/Studio/Timeshare/Townhouse/Vintage/Ground Level Ranch/Penthouse/Other

Common Area Amenities: None/Bike Room-Bike Trails/Boat Dock/Door Person/Coin Laundry/Commissary/Elevator/Exercise Room/Storage/Golf Course/Health Club/On-Site Manager-Engineer/Park-Playground/Party Room/Sun Deck/Indoor Pool/Outdoor Pool/Receiving Room/Restaurant/Sauna/Security Door Locks/Service Elevator/Steam Room/Tennis Court/Valet-Cleaners/Whirlpool

Assessment Includes: Heat/Air Conditioning/Water/Electric/Gas/Parking/Tax/Common Insurance/Security/Security System-Doorman/TV-Cable/Club House/Exercise Facilities/Pool/Exterior Maintenance/Lawn Care/Scavenger/Snow Removal/Lake Rights/Other/None

ONLY FOR SELLERS OF NEW OR PROPOSED CONTRUCTION

New Construction Options: Air Purifier/Humidifier/Appliance Package-Allowance/Basement-Lower Level Exit/Basement-Lower Level Finished Basement/Lower Level Finished/Basement-Lower Level Stubbed Bath/Central Air/Central Air Ready/Deck-Patio-Screened Porch/Electrical Allowance/Energy Efficient Package/Exterior-Brick-Cedar/Fireplace/Basement/Garage/Hardwood-Ceramic Floors/Hot Tub-Poll/Landscaping/Oak Trim-Oak Staircase/Roof Cedar Shakes-Tile/Skylights/Upgrade Carpet-Pad-Vinyl/Upgrade Interior-Exterior Doors/Vaulted-Cathedral Ceilings/Vinyl Clad Windows/Whirlpool Tub/Other

Insulation "R" Values Walls _____ Ceilings _____

[Please e-mail your photos to photos@phrmarketing.com](mailto:photos@phrmarketing.com)

How did you hear about our service? Google/Yahoo/Post Card/Referral/Other

Owner Signature _____ Date _____

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